

**MINUTES OF MEETING  
SCENIC TERRACE SOUTH  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Scenic Terrace South Community Development District was held Wednesday, **December 21, 2022** at 1:45 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present for the Audit Committee were:

Rennie Heath  
Lauren Schwenk *by Zoom*  
Patricia Hudson  
Daniel Arnette

Also present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, KE Law

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted that there were no members of the public present to provide comments.

**THIRD ORDER OF BUSINESS**

**Review of Proposals and Tally of Audit Committee Members Rankings**

**A. DiBartolomeo, McBee, Hartley, & Barnes**

**B. Grau & Associates**

Mr. Heath presented the proposals and audit committee members rankings. He noted that there were two proposers, DiBartolomeo, McBee, Hartley & Barnes and Grau & Associates. He explained that auditor's selection process reviewed price, ability of personnel, proposer's experience, understanding of scope of work, and ability to furnish the required services in which both companies earned 20 points on each item except for the price. He further explained that for price, there was a one-point difference with DiBartolomeo, McBee, Hartley & Barnes scoring 20

December 21, 2022

Scenic Terrace South CDD

points on their proposed audit price of \$3,250 and Grau & Associates scored 19 points on their proposed audit price of \$4,200; therefore, the total points earned for DiBartolomeo, McBee, Hartley & Barnes was 100 and Grau & Associates earned 99 total points. The highest ranking was DiBartolomeo, McBee, Hartley & Barnes and the second ranking was Grau & Associates. Ms. Burns noted that the Audit Committee could each do their own ranking and they could average them, or the Board could accept the rankings that Mr. Heath just reviewed. The Board decided to accept the rankings as reviewed.

On MOTION by Mr. Arnette, seconded by Ms. Hudson, with all in favor, the Proposals and Tally of Audit Committee Members Rankings with DiBartolomeo, McBee, Hartley & Barnes Ranked #1 and Grau & Associates Ranked #2, was approved.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Rennie Heath*

Chairman/Vice Chairman