

**MINUTES OF MEETING
SCENIC TERRACE SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Scenic Terrace South Community Development District was held Wednesday, **April 20, 2022** at 2:30 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Patrick Marone	Vice Chairman
Justin Frye	Assistant Secretary
Patricia Brewer-Hudson	Assistant Secretary
Rennie Heath	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Jake Whealdon	KE Law
Jennifer Kilinski <i>via Zoom</i>	KE Law
Lisa Kelley <i>via Zoom</i>	Dewberry
Heather Wertz	Absolute Engineering

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there were no members of the public present to provide comments.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the March 16,
2022 Board of Supervisors Meeting**

Ms. Burns asked for any comments, corrections, or changes to the March 16, 2022 Board of Supervisors meeting minutes. The Board had no changes.

On MOTION by Mr. Heath, seconded by Ms. Hudson, with all in favor, the Minutes of the March 16, 2022 Board of Supervisor's Meeting, were approved.
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FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-43 Directing Chairman and District Staff to File a Petition Amending District Boundaries

Ms. Burns presented the resolution noting that it removed 13.325 acres, as well as adding additional parcels. She added she had just gotten word of the additional parcels right before the meeting, so the resolution needed to be updated to include the new parcels. She asked for a motion to approve in substantial form.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Resolution 2022-43 Directing Chairman and District Staff to File a Petition Amending District Boundaries, was approved in substantial form subject to verification of parcels.

FIFTH ORDER OF BUSINESS

Consideration of Boundary Amendment Funding Agreement

Ms. Burns presented the Boundary Amendment Funding Agreement and asked for approval subject to verification.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Boundary Amendment Funding Agreement, subject to verification of entity.

SIXTH ORDER OF BUSINESS

Review and Ranking of Proposals Received for Phase 3 Construction Services (to be provided under separate cover)

Ms. Wertz presented the proposals and rankings, noting that two were disqualified because they hadn't submitted all of the proposal forms. She also noted the top two proposals were from Jr. Davis at #1 and QGS at #2. There was a discrepancy in days with QGS because they noted 210 days when it was 270 calendar days.

On MOTION by Mr. Heath, seconded by Ms. Hudson, with all in favor, the Proposals Received for Phase 3 Construction Services,

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with Junior Davis being ranked #1 and Authorization for Staff to Send a Notice of Intent to Award, was approved as amended.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Whealdon stated he had nothing further to report.

B. Engineer

Ms. Kelley did not have anything to present to the Board but offered to answer any questions.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register, noting the total amount was \$7,602. She asked for a motion to approve.

On MOTION by Ms. Hudson, seconded by Mr. Heath, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns reviewed the financials. The Board had no questions.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Ms. Hudson, with all in favor, the meeting was adjourned.

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Jill Burns

Secretary/Assistant Secretary

Laven O. Schaub

Chairman/Vice Chairman