

**MINUTES OF MEETING
SCENIC TERRACE SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Scenic Terrace South Community Development District was held Wednesday, **October 28, 2021** at 9:40 a.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk	Supervisor
Justin Frye	Supervisor
Patricia Brewer-Hudson	Supervisor

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>via Zoom</i>	KE Law Group
Deb Sier	KE Law Group

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there were no members of the public present to provide comments.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the October
13, 2021 Organizational Meeting**

Ms. Burns asked for any comments, corrections, or changes to the October 13, 2021 organizational meeting minutes. The Board had no changes.

On MOTION by Ms. Schwenk, seconded by Ms. Brewer-Hudson, with all in favor, the Minutes of the October 13, 2021 Organizational Meeting, were approved.
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FOURTH ORDER OF BUSINESS

**Consideration of RFP for Phase 1
Construction Services**

Ms. Burns noted that the project manual would be set for pickup on November 12th at 8:00 a.m. They will be picked up from Heather's office at Absolute Engineering. Questions will be due

Monday, November 29th. Thirty days from the bid pickup would be December 13th. The evaluation criteria is attached for Board review. The Board had no questions on the ad or the evaluation criteria.

On MOTION by Ms. Schwenk, seconded by Mr. Frye, with all in favor, the RFP for Phase 1 Construction Services as outlined and Approval of the Evaluation Criteria, was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

There being none, the next item following.

C. District Manager's Report

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Ms. Brewer-Hudson, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman